

UUCP Online Library Catalog Users' Manual

Introduction

The UUCP Library Group has entered the bibliographic information about the books in the UUCP Library into an Internet catalog, using the services of LibraryThing.

LibraryThing, located on the Internet at www.librarything.com, provides the wherewithal for an individual or institution to quickly and easily create and maintain an online catalog of her, his, or its book collection. The service is free for an individual with a library of up to 200 books. For a personal library of over 200 books or for an institutional library, there is a low charge for the service. For an individual, as of the last time we checked, that charge is \$10 per year or \$25 for life; for a nonprofit organization, such as a church, the charge is \$15 per year. To begin creating one's own online library catalog, all that LibraryThing requires are a user name (real or made-up) and a password.

To learn more about LibraryThing, go on the Internet to www.librarything.com and click "take the tour"; when finished the tour, return to the LibraryThing home page and click the "About" tab.

Viewing The UUCP Online Library Catalog

The URL or World Wide Web Internet address for the Unitarian Universalist Church of the Palouse online catalog is:

<http://www.librarything.com/catalog/uucplibrary>

When you go to that URL, you will see the default view of the UUCP library catalog, which is a list view arranged alphabetically by title, with the titles, authors, etc., of the first several books showing on the screen. Scroll down to see more.

In the screen line just above the catalog listing, click the button "cover view" to see the catalog displayed in the form of book cover icons. An actual photograph of the cover is shown if the book was published in recent years.

To return to list view, click the "list view" button.

There are five different list views of the catalog, called A, B, C, D, and E, each of which has a button. Just click it to see that list view. The A list view is the default.

The information listed in the columns in each of these options is a little different, as follows:

A: title, author, date, tags, rating, shared

B: author, title, date, tags, rating, shared

C: title, author, publication, LC call no., entry date, shared

D: title, tags, comments, entry date, shared

E: title, tags LC call no., subject, ISBN, shared

"Title," "author," and "subject" are self-explanatory. "Date" is the date of publication, which can be either the original publication year or the year of the latest printing. "Tags" are whatever labels the cataloger wants to give that book. "Tags" are discussed more fully later in this catalog. "Rating" is usually blank and is not a useful field. The "shared" column has two icons for each entry. One of

these gives “social information,” such as what tags other members have used, reviews by other members, what similar books LibraryThing recommends, and so on. The “shared” icon “book information” gives detailed bibliographical information about an entry in its own page view. “LC call no.” is the Library of Congress call number. This field is usually blank and for us is not useful. “Comments” is whatever the cataloger wanted to say about a book, if anything. “ISBN” is the “international standard book number,” which is the unique number assigned a book upon publication and used by publishers, libraries, and booksellers to identify a particular edition of a particular book.

In each list view, the list can be sorted by clicking a column name, shown at the top of each column. For example, in the A list view, which by default is alphabetical by title, clicking the “author” name at the top of the “author” column will sort the list alphabetically by author

In each of the five list views, on the line where one chooses between “list view” or “cover view,” there is an icon that links to a pop-up printer friendly view.

Using the UUCP Online Catalog

UUCP members and friends now have three ways to browse the UUCP Library. 1) Go to the library in the library room on the main floor of the Yellow House; 2) look in the printed catalog, either the copy in the library or the copy on the long shelf in the church foyer; or 3) go on the Internet to <http://www.librarything.com/catalog/uucplibrary> and browse the online catalog in whatever view, as described above, you choose.

The online catalog is also searchable. Simply enter a word in the search field and click Search. There are three search options—1. search “books” (meaning book titles), 2. search tags, or 3. search all fields.

The UUCP Library Group uses the “tags” field primarily to indicate the location of a book. The tag “location: Yellow House” indicates that that book's home is on a shelf in the church library in the Yellow House. (In the future it is possible that some books will be located in additional locations. For instance, duplicates of the most popular books for UUs might be put on a shelf somewhere in the church—but that is a future consideration.) Those tags that begin “Shelf:” indicate the broad category within which a book is shelved. For instance, a book with the tag “Shelf: Unitarian Universalist” will be found in the library on the shelf labeled “Unitarian Universalist.”

Sometimes additional subjects of a book are indicated in the tag field.

Information about the subject matter or content of a book might also be found in its title, in the comment field, and/or in the subject field.

Once you see a book entry in the online catalog that looks perhaps interesting, simply go to the UUCP library when the Yellow House is open and check it out.

For information about library hours, about how the library is organized, and about checking out or returning books, see X.

Frequently Asked Questions

Please ask us some questions so that we can list some FAQs.

Contacting Us

The email address of the UUCP Library Group is library@palouseuu.org.

Or leave a message at the church office.

Contact us if:

- a) you have a question or a suggestion;
- b) you are homebound by sickness, accident, disability, responsibilities, or whatever and would like a UUCP library book or other item home delivered or picked up;
- c) you would like to donate a book or other item to the library;
- d) you would like to submit a brief review (x lines of text tops) of an item in the UUCP library, to be displayed in the online entry, or,
- e) you would like to volunteer to be active in the UUCP Library Group.